

# **EMPLOYMENT OPPORTUNITY!**

**Local Recycling Company  
Needs Office Manager  
Send Resumes to:  
Cynthia\_Patron@LongBeach.gov**

## **Full Time Opening**

- Office Manager

Requirements: must know bill of lading, Microsoft office with light general ledger a big plus but not necessary

Greater Long Beach  
Workforce Development System

**LOCATION**  
**Career Transition Center**  
**3447 Atlantic Ave.**  
**Long Beach CA, 90807**

Career Transition Center • Youth Opportunity Center  
Department of Community Development  
(562)570-3700 • (800)292-7200  
[www.longbeachworkforce.org](http://www.longbeachworkforce.org)

Equal Opportunity Employer/Program. Auxiliary aids and services available upon request to individuals with disabilities. TTY Relay (562) 570-4629.